



**RUNAWAY BAY AT PALATINE CONDO ASSOCIATION
OWNER/RESIDENT INFORMATION FORM**

We understand that some owners and/or residents may not feel comfortable providing all of the requested information. However, **State of Illinois law provides that all owners are obligated to provide all requested information.** Please rest assured that all information is kept confidential and access is by the Board of Directors and Management Company staff only.

OWNER INFORMATION

Unit Address		Owner(s) Name (s):	
Owner's Permanent Address:		City, State, Zip	
Home Phone:		E-mail:	
Work Phone:			
Cell Phone:			
Mortgage Company Name:		Insurance Carrier Name:	
Acct #		Contact Info:	

ADDITIONAL OWNER and/or TENANT INFORMATION

Do you live here full time?	YES NO	CHILDREN NAMES AND AGES	
I have a tenant:	YES NO	If Yes, Lease Dates: Also provide copy of lease.	FROM ___/___/___ to ___/___/___
Tenant(s) Name: Tenant E-mail:		Tenant Home Phone: Tenant Work Phone:	
Are there Pets in the unit?	YES NO	PETS: Dog or Cat Location:(room/kennel/ loose in house, etc.):	
Parking (If applicable) Space #:		Make/Model: Color: License:	
Emergency Contact: Name: Phone: Relationship:		Does anyone in your unit require special assistance in case of an emergency or evacuation?	YES NO If yes, _____ _____

PLEASE NOTE – As required by the Declarations and State law; please attach a copy of your homeowner's insurance declaration page to this document. If applicable, please also attach a copy of your current lease. All owner correspondence will be sent to the "Permanent Address" listed above unless we are notified, in writing, by the owner of an alternate address. Please return via:

E-mail to: dalmanza@advantage-management.com
Fax to: Danny Almanza at 312-475-9022
Mail to: Runaway Bay Onsite Office – 5000 Runaway Bay, Palatine, IL. 60074